

CONSTITUTION AND BY-LAWS OF THE COUNTRY CLUB ST GEORGES BASIN MENS GOLF CLUB

(Amended 10 December 2023)

By Laws created by resolution of the Board of Directors on the 10th day of December 2017 for the governing of The Country Club St Georges Basin Men's Golf Club, superseding all previous By-Laws in respect of such matters.

1. Name of the Section:

The name of the Section shall be The Country Club St Georges Basin Men's Golf Club.

2. Definitions:

- i. The Men's Golf Club means The Country Club St Georges Basin Men's Golf Club.
- ii. The Country Club means The Country Club St Georges Basin and Vincentia Ltd.
- iii. The Committee means the management committee of The Country Club St Georges Basin Men's Golf Club.
- iv. The Board means the Board of Directors of The Country Club St Georges Basin Ltd.

3. Objectives:

To enable members and visitors to participate in the sport of golf, to provide the usual privileges, conveniences and facilities of a golf club, to promote the sport of golf and to act at all times in accordance with the Memorandum and Articles of Association and By-Laws of The Country Club. To affiliate with any governing bodies of the sport as may be approved by the Board of Directors.

4. Membership:

- i. Members and Life members of The Country Club may apply in writing on the form prescribed by the Men's Golf Club to the Secretary of the Men's Golf Club for their names to be included in the register of members of the Men's Golf Club.
- ii. Membership of the Men's Golf Club is extended on the condition that the member will observe and adhere to the Memorandum and Articles of Association of The Country Club and to any By-laws made pursuant thereto. In the event of any member failing to act in accordance with such Memorandum and Articles of Association or By-laws he shall be liable to be dealt with as provided by the Articles of Association and By-laws. Provided however that any breach of etiquette or breach of golf rules laid down by any governing body with which the Men's Golf Club is affiliated shall be dealt with by the committee in accordance with the rules of that governing body which contains appeal rights.

- iii. Where the Men's Golf Club committee is of the opinion that a breach of etiquette and/or a breach of golf rules has been committed by a member, the committee shall meet and determine that issue. Provided however, the member concerned shall be given not less than seven (7) days' notice in writing of the time, date and place of such meeting and shall be provided with details of that which is alleged against him. The member shall be given the opportunity to appear at such meeting and present whatever material or evidence as may be considered relevant. The committee shall determine whether or not a breach of etiquette or playing rules has been committed by the member. If it is determined that a breach has been committed by that member, the committee may: reprimand, suspend or expel that member from the Men's Golf Club. Any motion to expel a member shall require a two-third majority of the Committee to be carried. Any member who has been dealt with by the committee may appeal to the Board of Directors of the Country Club who shall hear and determine the matter in accordance with the provisions of the articles of association of The Country Club
 - iv. If the Board is of the opinion that a member of the Men's Golf Club may have been guilty of conduct so as to warrant the expulsion of that member from the Men's Golf Club, the Board of Directors may of its own volition require that member to appear before it and determine that issue. Provided the member concerned shall be given not less than seven (7) days' notice of the time, date and place of the meeting and details of that which is alleged against him. The Board shall determine whether or not the member had been guilty of such conduct. If it is determined that a breach has been committed by that member the Board may: reprimand, suspend or expel that member from the Men's Golf Club and/or The Country Club
 - v. The Men's Golf Club in consultation with the Board of Directors of The Country Club may from time to time limit the number of members of the Men's Golf Club.
 - vi. No person shall remain a member of the Men's Golf Club unless he is a member of The Country Club.
 - vii. Any member who has not paid the pre-determined yearly subscription of the Men's Golf Club by the thirty-first (31st) day of July shall be determined unfinancial and shall be excluded from participation in any event organised by the Men's Golf Club.
5. Life Membership:
- i. A member who has been a member of the Men's Golf Club for a period of not less than ten (10) years and who has rendered distinguished service

to the Men's Golf Club shall be eligible to be elected as a life member of the Men's Golf Club. A candidate for life membership shall be nominated by not less than two (2) members of the Men's Golf Club. Any candidate shall require the approval of the Board of Directors. Only one (1) life member shall be elected in any year. The election of a life member shall take place at the Annual General Meeting of the Men's Golf Club. Any motion to bestow life membership shall require at least a three-fourths (3/4) majority of those present at the Annual General Meeting and entitled to vote. Any motion to bestow life membership shall require at least twenty-one (21) days' notice in writing to members prior to the Annual General Meeting.

- ii. Every life member shall upon his or her election be entitled to all the privileges of membership of the Men's Golf Club but without being liable for payment of the annual subscription which is payable to the sub-section only.

6. Notices:

With the exception of notices required pursuant to rule 4c and 4d) notices shall be deemed served as from the date such notices were affixed upon the Men's Golf Club noticeboard.

7. Annual Subscription:

- i. The financial year of the club shall be from the first day of July until the thirtieth day of June in each year.
- ii. The annual subscription of members shall be determined by the committee by the thirtieth day of May in each year (subject to the Country Clubs administration requirements) and shall be payable by the thirty-first day of July in each year.

8. Annual General Meeting:

- i. The annual general meeting of the Men's Golf Club shall be held during the month of December. The quorum for all general meetings shall be twenty-five (25) members. On the event of there not being a quorum present within half an hour of the stipulated time of commencement, then the meeting shall be adjourned to the same time and place not later than eight (8) days hence and those members present at that meeting shall constitute a quorum.
- ii. Nominations for the office of:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Captain

Vice-Captain
Handicapper
Two (2) Committee members

Shall open twenty-one (21) days prior to the annual general meeting and shall be made in writing by the proposer and seconder with the consent of the nominee and the nomination signed by him and handed to the Hon. Secretary and posted on the notice board. Nominations close at six (6) pm on the eighth (8th) day prior to the annual general meeting.

- iii. Should the number of nominations exceed the number of offices to be filled an election shall be held by secret ballot.
- iv. Ballot papers shall be issued to all members of the Men's Golf Club for such elections as are necessary at the annual general meeting.
- v. Should the number of nominations for any office be less than the number required then those persons nominated shall be declared duly elected and further nominations shall be called from the floor to fill the remaining vacancy/vacancies. Provided however, that in the event of there being no nominations for the position of Secretary or Treasurer then the offices of Secretary and Treasurer may be combined and these duties carried out by a Secretary/Treasurer.
- vi. A Returning Officer and Scrutineers shall be elected at each annual general meeting. Neither the Returning Officer nor Scrutineers shall be candidates for any office.
- vii. The ballot shall be conducted on the first past the post system.
- viii. The business of the annual general meeting shall comprise:
 - i. Confirmation of minutes of the last annual general meeting and any special minutes.
 - ii. Adoption of the annual reports and election of officers
 - iii. Any special business brought forward in accordance with these rules.
 - iv. Any notices of motion submitted by any financial member of the Men's Golf Club provided that such motion has been delivered to the Secretary of the men's Golf Club not less than twenty-one (21) days prior to the date of the meeting, immediately upon receipt of such notice of motion the Secretary of the Men's Golf Club shall cause such notice to be placed upon the noticeboard.
- ix. To assist and ensure the ongoing viability of the sub-sections to attract and recruit volunteer committee personnel, the Board of Directors may

allow the following entitlements to be voted upon by the members of the Men's Golf Club to their elected committee persons:

- i. Liquid refreshments at the completion of formal meetings of the committee.
- ii. The ability to offer host/sponsors refreshment and meals where deemed appropriate for the purposes of improved public relations between the two parties.
- iii. Designated use of specially marked car parking bays on individually assigned sporting days i.e: Golf course area as designated.
- iv. Any item of apparel as deemed necessary for the purpose of being recognised as a sports administrator relevant to the Men's Golf Club activities. i.e: Shirt or Jacket.

Notwithstanding any of these entitlements as endorsed by the Board of Directors, this B-Law approves such entitlements on the following basis:

1. That funding for such entitlements, is met by the Men's Golf Club from generated funds.
2. That the amount of entitlements is to be determined by the Committee and voted on by the members at the Annual General Meeting of the men's Golf Club.

9. Sub Committees and Delegates:

- i. The Men's Golf Club committee shall as soon as possible, after their election, determine from amongst their numbers, the composition of the Match Committee, Finance Committee, Social Committee and two (2) delegates to the Golf Illawarra Committee.
- ii. No committee member shall hold office in more than one (12) golf club at any one time without special permission from the Men's Golf Club Committee.
- iii. The Men's Golf Club may with the approval of the Board of Directors, raise and retain funds for the management and benefit of the Men's Golf Club.

10. Management:

- i. The Men's Golf Club shall be under the management of the Men's Golf Club committee. The committee shall be responsible for organising competitions and to supervise the conduct of those competitions and the sport within the Men's Golf Club and in conjunction with other clubs pursuant to the rules of any governing body with which the Men's Golf Club is affiliated.
- ii. The Executive of the Committee shall consist of:

President

Vice President

Captain

Vice-Captain

Treasurer

Secretary

For their Duties and Responsibilities see **APPENDIX 1**

- iii. The Chairperson of the Country Club shall be a member of the Committee and he/she may nominate a person or persons to represent on the Committee
- iv. The President of the Men's Golf Committee shall be the Chairman of all meetings of the committee and in his absence the Vice-President shall be appointed in his stead. In the absence of the Vice-President then those present shall elect a Chairman from their number.
- v. No meeting of the committee shall be held unless a quorum of members is present and prior notice of the meeting has been given to all members of the committee.
- vi. A quorum shall consist of five (5) members.
- vii. The chairman shall have a deliberate and casting vote.
- viii. If a quorum be not present within fifteen (15) minutes after the appointed time of starting, the meeting shall be adjourned to a date the members present shall determine, the notice of the adjourned meeting shall be given to all members of the committee by the Hon. Secretary.
- ix. The Men's Golf Club committee shall have the power to fix all entrance fees for games and competitions and do all things necessary to give effect to the objects of the Men's Golf Club.
- x. Any resolution of the committee may be rescinded or altered by ordinary resolution at any meeting of the committee. Any resolution passed by the Men's Golf Club at a general meeting may be rescinded or amended at a further general meeting of the Men's Golf Club. Twenty-One (21) days clear notice must be given for such resolution.
- xi. The committee shall meet not less frequently than once in each month.
- xii. The President, Secretary, Treasurer or any three (3) members of the committee may at any time request the Secretary of the committee to convene a special meeting of the committee. The Secretary shall give all

members of the committee not less than twenty-four (24) hours' notice of the Time, Date and Place of the meeting and the purpose for which the meeting has been requested.

- xiii. The Secretary shall call a special meeting of the Men's Golf Club upon the request of the committee or upon the request in writing of not less than twenty-five (25) financial members of the Men's Golf Club. In each case the request shall stipulate the purpose of convening the Special General Meeting and any Special Meeting called shall be limited to such purpose. No other business shall be transacted. Upon receipt of such request the Secretary shall cause to be displayed on the club noticeboard the time, date and place of such meeting and the purpose for which the meeting has been called. Twenty-One (21) days clear notice must be given for same.
 - xiv. The committee shall fill any casual vacancies in the offices of the Men's Golf Club.
 - xv. Any member of the Committee who without prior permission of the committee fails to attend for three (3) consecutive meetings may forfeit his office and the vacancy be filled in accordance with this rule.
 - xvi. In the event of the committee resigning in a body, a special general meeting of the club shall be called and new office bearers and members elected to the committee
 - xvii. The minutes of the meetings of the committee shall be kept in a book provided for that purpose, a copy of the minutes of the committee meetings shall be forwarded to the General Manager of the Country Club.
11. Work on the Golf Course:
The committee shall liaise with the Board appointed liaison officer in respect to all voluntary work to be carried out on the Golf Course.
12. Dress:
The Men's Golf committee may from time to time determine appropriate dress on the golf course in accordance with the rules of its governing body.
13. Affiliation:
The Board hereby grants approval for the Men's Golf Club to affiliate with and be governed by the rules of the Golf Australia, Golf NSW and their affiliates.